

IDAHO BOARD OF MORTICIANS
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063

Conference Call Minutes of 12/3/2015

BOARD MEMBERS PRESENT: Craig L Geary - Chair
James H Opdahl
Debbie C Mikesell

BUREAU STAFF: Tana Cory, Bureau Chief
Dawn Hall, Administrative Support Manager
Lori Peel, Investigative Unit Manager
Maurie Ellsworth, General Counsel
Roger Hales, Naylor and Hales
Eric Nelson, Naylor and Hales
Debbie Sexton, Management Assistant
Erin Anderson, Technical Records Specialist I

The meeting was called to order at 2:02 PM MST by Craig L Geary.

DISCIPLINE

Mr. Nelson presented a Stipulation and Consent Order in case MOR-2015-9 and MOR-2015-10. Mr. Opdahl made a motion to approve the Consent Order and allow the Board Chair to sign on behalf of the Board. It was seconded by Ms. Mikesell. Motion carried.

OLD BUSINESS

Mr. Hales discussed with the Board the proposed rule change to Rule 200, the addition of a lack of activity sentence for licensure applicants, and the proposed rule change to Rule 450, requiring the establishment applicants to be ready for inspection within 6 months of receiving approval from the Board. Mr. Hales also discussed with the Board the proposed law change to Idaho Code 54-1132 that would assign the funeral establishment as the responsible party to maintain and honor pre-need contracts. He also informed them of the proposed change to Idaho Code 54-1112 that would change a Resident Trainee's training time from two years to three years. *The three (3) year limitation will include all time practicing as a resident trainee or apprentice for a mortician license, funeral director license or both.* The Idaho Funeral Service Association has also been notified of these proposed changes.

NEW BUSINESS

CORRESPONDENCE

The Board discussed having a Board member attend annual conference for The International Conference of Funeral Service Examining Boards. A motion was made by Mr. Opdahl that Mr. Geary be authorized to attend the annual conference. It was seconded by Ms. Mikesell. Motion carried.

EXECUTIVE SESSION

Mr. Opdahl made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Ms. Mikesell. The vote was: Ms. Mikesell, aye; Mr. Geary, aye; and Mr. Opdahl, aye. Motion carried.

Mr. Opdahl made a motion to come out of executive session. It was seconded by Ms. Mikesell. The vote was: Ms. Mikesell, aye; Mr. Geary, aye; and Mr. Opdahl, aye. Motion carried.

APPLICATIONS

Mr. Opdahl made a motion to approve the following applicant to take the Idaho law and rule exam for licensure. Included in this motion is the requirement that the applicant obtain a supervising mortician to be approved by the Board Chair, and work under the supervisor's direction for six months. The applicant is also required to obtain eight hours of continuing education prior to licensure:

#901090400

It was seconded by Ms. Mikesell. Motion carried.

Mr. Opdahl made a motion to approve the following applicant to schedule for the Idaho law and rule exam for licensure pending receipt of proof of passing the national exam through The International Conference of Funeral Service Examining Boards, or the Board will re-review the application in six months, when the applicant has met the requirements of Idaho Code 54-1109(4):

#901141945

It was seconded by Ms. Mikesell. Motion carried.

Mr. Opdahl made a motion to approve the following application pending clarification with the applicant which type of Idaho trainee permit she is requesting:

MORA-1409 April Sistoni

It was seconded by Ms. Mikesell. Motion carried.

CORRESPONDENCE

The Board reviewed correspondence submitted by Mr. Tyrell Nash. Mr. Nash stated that as part of his educational training he will be required to embalm five bodies, and he was concerned over his ability to do so when his Mortician Resident Trainee permit was expired. Ms. Anderson was instructed to draft a letter to Mr. Nash informing him that he is authorized to perform the course required embalming's only during class time. The Board also suggested Mr. Nash submit an application as a Funeral Director Trainee. Mr. Nash would be able to continue to assist his employer within the funeral establishment, but only as a Funeral Director Trainee. This permit will not allow Mr. Nash to embalm. The Board Chair will review this letter prior to mailing to Mr. Nash.

NEXT MEETING was scheduled for 1/12/2016 09:00 AM MST.

ADJOURNMENT

Mr. Opdahl made a motion to adjourn the meeting at 3:08 PM MST. It was seconded by Ms. Mikesell. Motion carried.

Craig L Geary, Chair

James H Opdahl

Debbie C Mikesell

Tana Cory, Bureau Chief